



**GOVERNMENT OF PUNJAB
DEPARTMENT OF HEALTH & FAMILY WELFARE
NATIONAL RURAL HEALTH MISSION**



**5TH FLOOR, PRAYAAS BUILDING, DAKSHIN MARG, SECTOR 38-B, CHANDIGARH-160036
☎ No. 0172-4012011-13, 4012030 (Telefax)**

NRHM/PB/SHFW/DHAP/2009/ 10272-10291

Dated 08/10/09

To

All the Civil Surgeons,
State of Punjab

Subject:- District Health Action Plan (DHAP)

The Hon'ble Chief Minister held a Review meeting of Health Department on 4/9/2009. It was decided that detailed District Health Action Plan should be prepared. This concept is not new as District Health Action Plans had earlier been got prepared through a private agency EPOS India Limited by the Office of MD NRHM in the year 2007. You can obtain a copy of your district from Mr. Navdeep Gautam, O/o Mission Director-NRHM. A copy has already been sent through email for ready reference.

2. The basic purpose of the Planning process is to assess the resources, identify gaps with respect to requirements/norms/targets and suggest strategies for addressing the health needs of district. The basic steps involved in preparing District Health Action Plans are indicated in the sheets enclosed herewith. I request for immediate action and I am sure after completing preliminary activities, the actual process of preparation of District Health Action Plan would begin by 25/10/2009.

-Sd-

(Satish Chandra)

Secretary Health & Family Welfare
6/10/2009

Enclosures-

- Sheet 1- What the District Health Action Plan ought to have?
- Sheet 2 - Steps for preparation of District Health Action Plan
- Sheet 3- Components of District Health Action Plan

Sheet 1

WHAT THE DISTRICT HEALTH ACTION PLAN OUGHT TO HAVE?

District Action Plan will have

- i) Background
- ii) Planning Process
- iii) Priorities as per the background and planning process
- iv) Annual Plan for each of the Health Institutions
- v) Community Action Plan
- vi) Financing of Health Care
- vii) Management Structure to deliver the programme
- viii) Partnerships for convergent action
- ix) Capacity Building Plan
- x) Human Resource Plan
- xi) Procurement and Logistics Plan
- xii) Non-governmental Partnerships
- xiii) Community Monitoring Framework
- xiv) Action Plan for Demand generation
- xv) Sector specific plan for maternal health, child health, adolescent health, disease control, disease surveillance, family welfare etc

The intention is to develop a fully accountable public health system through intensive monitoring and performance standard.

District Health Action Plan reflects the convergence with wider determinants of health like drinking water, sanitation, women empowerment, child development, adolescent school education, female literacy etc.

Reference Material:

Guidelines for DHAP

NRHM Framework for Implementation

Facility Survey

IPHS Documents

Sheet 2

STEPS FOR PREPARATION OF DISTRICT HEALTH ACTION PLAN

1. **Constitution of District Planning Team:** A planning team consisting of DFPO/DIO, DPM and DMEO an officer from accounts, any other officers as deemed fit by the Civil Surgeon.
2. **Facilities survey:** Facility Survey is to be conducted as per the formats already provided and directions from Secretary Health & Family Welfare vide letter dated 16/09/2009. These formats were provided to the District in the meeting of DFPOs/DPMs/SMOs on 22/08/2009.

Soft copy of formats have also been supplied to the district, all formats to be tabulated at Block level. Point wise entry is to be made for all Sub Centers, PHCs, CHCs, SDH and District Hospitals. In case the formats are not available, these can be downloaded from

<http://www.mohfw.nic.in/NRHM/iphs.htm>

3. Framework for Action Plan

The following framework for assessing the present situation is to be considered:

- **Resources** – Including Health human power, logistics and supplies; Community resources and financial resources, Voluntary sector health resources
- **Access to services** – including public and private services and informal health care services; also look at levels of integration of services within Public health system
- **Utilisation of services** – including outcomes, continuity of care; factors responsible for possible low utilization of public health system
- **Quality of Care** – including technical competence, interpersonal communication, client satisfaction, client participation in management, accountability and redressal mechanisms
- **Community needs, perceptions** and economic capacities, PRI involvement in health, existing community organizations and modes of involvement in health
- **Socio-epidemiological situation:** Local morbidity profile, major communicable diseases and transmission patterns, health

4. Desk review

- i. District RCH status compared with State average and NRHM objectives-*Data*
- ii. Listing of Health care facilities available with services available (NRHM priority services) in public and private sector
- iii. List of public health care facilities with staffing, status of infrastructure, proximity to habitation, population served etc.- *Facility Survey*
- iv. Mapping of health care facility with community habitation – separately for blocks and urban centres - *Maps available*
- v. Listing of PHCs and CHCs with last years monthly outpatient and inpatient figures.- *Data from Annual Report*
- vi. Review of the performance of different National Programmes in the last year- *Data from Annual Report*
- vii. Listing of ANM/ MPW last year's monthly performance on key NRHM related indices – ANC registration, Labour supervision, PNC, Routine Immunisation, ARI and AGE treatment, Contraceptive services provided (including counseling) etc
- viii. Mapping of TBA- AWW-ANM- LHV linkages – geographically block wise
- ix. Listing of NGOs – geographic outreach and focus of work
- x. Community level groups existing in the district – block and activity-wise
- xi. Last year's budget and expenditure analysis

After desk review and collection of data, the preparation of District Health Action Plan is to be done. It is to be ensured that holistic plan consisting of all aspect of Health and Determinants of Health are to be covered.

5. **Meeting with Stakeholders** : Meeting with medical/para-medical staff representatives of PRIs, MP,MLAs, ZP, etc and District Officers i.e. Deputy Commissioners, SDMs and DDPO.

6. Writing of District Health Action Plan report

Sheet 3

COMPONENTS OF DISTRICT HEALTH ACTION PLAN

The DHAP will contain following chapters:

Maps- District, Block

Chapter 1: Situational Analysis of District

Chapter 2: Identify Gaps and Initiatives Needed

Chapter-3: Institutional and Governance Issues focusing on Special Health Issues of District

Chapter-4 : Technical Components

Part-I Action Plan/strategy for addressing health issues, achievements of objectives and targets fixed by State and Government of India

Part-II Programme-wise action Plan

It is envisaged that this plan would be a holistic plan but to facilitate fund release and for monitoring, the Plan may be divided into the following components:

- A. RCH II
- B. New interventions under NRHM
- C. Strengthening of Immunisation
- D. Disease Control / Surveillance Programmes such as NVBDCP , RNTCP, NPCB, IDD ,NLEP and IDSP
- E. Intersectoral convergence activities including Nutrition, Safe Drinking Water etc

Chapter-5: Executive Summary

Encl:

Chapter wise more details

Annexure for Compiling Data of Facility Survey
