

SN	Item	Action to be taken	Officer Concerned	Target Date	Remarks
1	Notification by Punjab Government	Notification regarding Notifier, Local Registrar and delayed registration within one year as recommended by Punjab Governance Reforms Commission has been issued on 24/8/2010 after decision of the cabinet	—	—	Completed
2	Notification regarding delayed registration and entry of names in time barred cases	Request has been made to Government of India on 24/8/2010 to- (i) amend the act for delayed registration after one year. (ii) permitting the State Government to amend the rules for entry of names in time barred cases.	DD (St)	10/10/2010	Pending with Government of India
3	Rationalization of fee	Case for amendment of rules by Punjab Government has been sent to Government of India for approval regarding rationalization of fee	DD (St)	10/10/2010	—
4	Printing and supply of stationary	Requisite supply of stationary to Districts and ANMs has been made. Certificate be recorded by DFPO / DD (St) that supply has reached the ANMs.	DD (St)	30/9/2010	DD (St) to take immediate action
5	Training of ANMs and SMOs	Training of ANMs / SMOs of Block PHCs to be organized by the Civil Surgeons.	DD (St) / Civil Surgeons	20/9/2010	DD (St) to include this item in the agenda of Civil Surgeon Conference
6	Monitoring of Births and Deaths	We should monitor the registration of Births and Deaths i.e. number of births registered district wise, sex ratio, infant, maternal deaths every month in the conference of Civil Surgeons. This information would separately include information for Local Bodies. The proforma may be got approved from the undersigned.	DD (St)	20/9/2010	DD (St) to include this item in the agenda of Civil Surgeon Conference
7	Digitization of record	The progress of digitization of 2009 data may be given in a separate sheet.	DD (St) / Civil Surgeons	Every week	Ensure that this work is completed by November 2010
8	Digitization of previous record	6 parties have been shortlisted after receipt of bids. Kindly allot the work by 30/9/2010	DD (St)	30/9/2010	—

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9	Digitization of record by Local Bodies Department	Let us write to Principal Secretary (Local Govt) seeking details of digitization of records by them Municipal Committee wise. We will also organize a meeting at the level of Chief Secretary.	ASH (B) / DD (St)	25/9/2010	—
10	Advertisement	Let us give an advertisement in the leading newspapers especially for rural areas about the change in system of birth and death registration.	DD (St)	20/9/2010	—