

SN	Item	Action to be taken	Officer Concerned	Target Date	Remarks
IMPORTANT POINTS					
1	Incharge District Programme- Kindly put-up the file containing guidelines for appointment of District Programme Officers for this programme. Should we appoint Eye-Surgeons as district heads?	ACS / DHO Member Secretaries	Programme Officers		
2	Rationalization of postings- We should try to fill up all the vacant posts. Eye-surgeons posted against other posts be posted against sanctioned posts.				Badly delayed
PIP 2009-10					
1	Appointment of Ophthalmic Assistants- Kindly put up the case for appointment of requisite no. of these assistants.		PO- BCP		Case pending with DFW
2	Eye-Counsellors- Put up the case for appointment of 5 Eye-Counsellors.		PO- BCP		Case pending with DFW
3	Eye-Banks- Let us see Rs. 15.0 lacs grant for each of 5 Eye-Banks. We should try to set-up Eye-Banks at Jalandhar and Bathinda.	Ludhiana, Mohali eligible. Ask them to apply for this grant.	Programme Officer		
4	Eye donation- Kindly have registers printed for eye-donors at every hospital.	Civil Surgeons of 4-5 districts have been requested to apply for EDC, but there is no progress.	Programme Officer		No progress
	Cretoplasty- We should set-up this facility at Jalandhar, Tarn-Taran, Hoshiarpur and Bathinda.	No progress	Programme Officer		No progress
5	RIO Amritsar- Release the grant and ensure its utilization.	PHSC has been asked to purchase equipment as per the demand of RIO Amritsar as per Annexure 3A.	Programme Officer		

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6	Eye Camps- Permission for OPD and eye surgeries should be given with due care and a committee be appointed to inspect the places for verification whether the NGOs are complying with the conditions stipulated in the permission letter.	From 1/4/2010 MoU has to be signed with the NGO.	PO / Civil Surgeons		
7	Phaco Machine- One more machine be purchase for the district Muktsar. Programme Officer, Head-quarter to certify that each phaco machine has a well trained Eye-Surgeon and the machine is being put to effective use.	Put up utilization plan	MD, PHSC		Badly reviewed
8	Important Guidelines- A copy of important guidelines be prepared and sent to all Civil Surgeons, Eye-Surgeons, Programme Officers and DPCs.		Programme Officer		
OTHER AGENDA ITEMS					
1	School Health- Progress under school health is not being reflected by DPCSs. Kindly capture this information also.		District POs.		
2	Free supply of spectacles- Kindly capture the relevant information and ensure that about 7-8% of school children are given free spectacles.		District POs.		
3	Utilization of funds- Nodal Officer to distribute the funds in districts and ensure immediate utilization.		Programme Officer.		