

**UPGRADATION OF CHEMICAL LABORATORY AT KHARAR**

Minutes of mtg dt 4-5-2010

S.N	Item	Action to be taken	Officer concerned	Target Date	Remarks
1	<b>Supply of Chemicals</b>				
1.3	Chemicals for which tenders are to be invited.	Tenders for supply of chemicals for Rs. 4.50 lacs are to be invited.	MD PHSC	30-04-2010	There was some dispute about tenders and the fresh purchase is to be made by PHSC. Advertisement not yet given in Newspapers.
3	<b>Equipment</b>				
3.2	Other equipments through rate contract	Orders for purchase of equipment worth Rs. 11.11 lakh have been approved by Govt on 11/11/2009 and DHS has placed the orders on 26/11/2009. It would be received within one month. List of equipment is enclosed herewith.	DD (SP)	30-04-2010	Chemical Examiner & DD (SP) would find out the latest status. No action. Please expedite.
3.3	Equipment through tenders.	Equipment worth Rs. 15 lacs is to be purchased through tenders. Tenders received and matter be placed before DPC. Supply Order should be placed by 30-4-10.	DD (SP)	30-04-2010	Badly delayed. No action yet.
3.4	Gaschromotography with mask spectro photometry	Technical specifications have been finalized. DD (SP) report about the budget and float tenders.	DD (SP) ASH (B)	15-04-2010	Case is in HB-6.
10	<b>Civil works</b>	Finance Department did not release the funds Rs. 7.35 lacs in 2009-10. We will try to get the funds in 2010-11.	USH	30-04-2010	Sanction issued. Case be put up for approval of Planning Department and thereafter for approval of Finance Department.
12	<b>Computerization</b>	PEC is preparing the software.	Chemical Examiner / Prof. Dhawan, PEC	30-04-2010	Pursue PEC Chemical Examiner