

UPGRADATION OF FOOD LABORATORY

Minutes of mtg dt 4-5-2010

SN	Item	Action to be taken	Officer Concerned	Target date	Remarks
3	Equipment				
3.2	Purchase of equipment for about Rs. 20 lacs not on rate contract.	Case has been sent to COS for NOC on 13/11/2009. Purchase of machinery equipment for Rs. 18.54 lakh was approved by Government on 25/11/2009.	DHS / DD (SP)	15-04-2010	Pending with DHS Office. Demand and specifications have been sent to DHS Office. DHS may kindly invite a bid and finalise the matter.
4	Books etc.				
4.1	Books - Requisite number of books be purchased.	27 books / manuals have been identified and they may be purchased. DHS would provide Rs. 2 lacs for this purpose and these books be purchased at the earliest.	DHS	-	Invoice will be taken and report will be sent to DHFW for necessary action.
5	Capacity Building Project	<p>1) Public Analyst would give the item-wise status and the work done during 3 months (January to March 2010). These details are to be furnished for all the equipment received under capacity building and other equipment received from other sources.</p> <p>2) List of equipment not being utilized would be furnished separately.</p> <p>3) He would give suggestions for utilization of the equipment.</p> <p>4) 20 Analysts are to be trained in batches of six each and the cost is to be borne under the head "Training" of NRHM.</p>	Public Analyst	-	Put up every month. Six employees have been shortlisted for 4 days training upto 21/5/10. Schedule for remaining 14 employees may also be drawn up.
6	Renovation	Estimate of Rs. 47 lacs is to be reduced to Rs. 10 lacs.	MD PHSC SE PHSC	15-04-2010	-