

**SHAHEED BABU LABH SINGH NURSING SCHOOL  
CIVIL HOSPITAL JALANDHAR**

Minutes of mtg dated 27-4-2010

SN	Item	Action to be taken	Target Date	Concerned Officer	Remarks
1	Inspection for getting Essentiality Certificate from Government of Punjab.	Provisional Essentiality Certificate (EC) was granted on 29-1-2010. Hon'ble Minister Medical Education has to convene a meeting of the Screening Committee and only thereafter regular EC can be granted. The meeting is tentatively scheduled for 30-4-2010.	30/4/2010	DRME / DFW	Pending with Medical Education Department.
2	Affiliation from Indian Nursing Council	Fees amounting to Rs. 25000/- has already been submitted for affiliation on 29-1-2010. INC has indicated that they would inspect the school before 15-5-2010. Kindly keep following.	15/5/2010	Secretary INC / DFW	Pending with INC
3	Affiliation from Punjab Nurses Registration Council (PNRC).	Request has been made to PNRC. Matter may be taken up with DRME for early inspection and affiliation.	30/5/2010	Registrar PNRC, DRME / DFW	Pending with PNRC
4	<b>School Building</b> - Class room, Lab and Library are available. Proposal submitted by XEN PSHC for another 3 class rooms, auditorium and store has been approved by PSHFW.	Budget for Rs. 115.52 lacs approved. Infrastructure adequate for first year of admission. PHSC should start the process of tendering.	30/4/2011	XEN, PHSC	Pending with PHSC

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5	<b>Hostel Building</b> - 34 rooms in the ratio of 1:3 (room : students) are available for first and second year. 32 rooms in the ratio of 1:2 are to be constructed. Proposal of XEN, PHSC has been approved by PSHFW.	Budget for Rs. 99.77 lacs approved. Infrastructure adequate for first and second year of admission. Funds may be got allotted and work should be started alongwith the work of school building.	30/4/2011	XEN, PHSC	PHSC to kindly indicate the time schedule.
6	<b>Teaching Staff</b> required for first year.	Teaching staff required has been selected and posting orders has been issued (details as per Annexure-1).	-	DHS	Completed
7	<b>Additional Staff</b> - Recruitment of staff.	The cases for following posts are pending- SN 3- Typist cum Clerk SN 4- Librarian SN 8- Machine Operator	15/5/2010	MD, PHSC	MD PHSC to expedite since recruitment itself would take about one and a half month and may kindly appoint these persons through service providers after getting the remuneration fixed from Hon'ble Health Minister.

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8	<b>Hostel</b> - Recruitment of staff.	The cases for following posts are pending- SN 1- Lady House Keeper/Warden SN 3- Kitchen/Dining Room Helper SN 5- Chowkidar	15/5/2010	MD, PHSC / MS Jalandhar	MD PHSC to expedite since recruitment itself would take about one and a half month and may kindly appoint these persons through service providers after getting the remuneration fixed from Hon'ble Health Minister.
9	<b>Budget</b> - Equipment to update school and hostel as per INC norms.	Proposal of Rs. 10.37 lacs approved by PSHFW out of which Rs. 2 lacs as NOC fees to PNRC and Rs. 1 lac for essential items has been released by MD PHSC.	Financial year 2010-11	MD PHSC / XEN PHSC	Almirah, Table, Books, Nutrition Lab Material have been purchased. Computer and Photo Copier are to be issued by Dr. G.B. Singh. No progress. Expedite.