

SN	Item	Action to be taken	Officer Concerned	Target Date	Remarks
1	Man power	Programme Officer would give the list of vacant posts and the time schedule for filling up these posts	PO - RNTCP	–	–
2	Private DMCs	We should invite applications from private labs and persuade them to DOT Centres.	PO - RNTCP	–	This item be included as one of the agenda items for the quarterly meeting.
3	IMR lab at Patiala	Works are not completed even though the funds have been received in 2006.	PO RNTCP/ DTO Patiala	–	DTO Patiala may kindly visit the site and list the shortcomings. Thereafter, Programme Officer would arrange a meeting with Dr Jai Kishan and Dr Kansal of Government Medical College, Patiala on 5/10/2010.
4	District-wise progress	Eight districts of Gurdaspur, Fatehgarh Sahib, Hoshiarpur, Jalandhar, Patiala, Ferozepur, Amritsar and Mohali are performing below par. Surprisingly, these are the districts where all the posts have been filled up and it appears that there is either lack of supervision or some any other issue which is hampering.	PO - RNTCP	–	The District TB Officers of these districts may kindly be instructed to improve their performance and if they have any problem, they should point it out in detail and write to us.
5	Spetum Collection	Programme Officer may kindly study the guidelines of Government of India and arrange for spetum collection every Saturday through regular staff or through ASHAs. These people can be given some incentives which may be got approved.	PO - RNTCP	–	–

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6	TUs	All the TUs of Punjab may kindly be arranged in the order of performance. The TUs whose performance is below, may be identified and we should invite them every month during the next 3 months or so. The performance of TUs should be reviewed and the worst performing TUs would be laid down to the respective Civil Surgeons.	PO - RNTCP	25/9/2010	PO to submit the list upto 25/9/2010.