

SN	Item	Action to be taken	Officer concerned	Target Date	Remarks
1	Broadband internet connection	Internet connection for urgent delivery of reports / immediate responses etc.	DHS	31/8/2010	DHS to give permission immediately
2	Vacant Posts				
2.1	Lab Attendants	3 out of 4 posts are lying vacant	DHS	31/8/2010	DHS to fill up the posts
2.2	Safai Sewak	1 post is lying vacant	DHS	31/8/2010	DHS to fill up the post
2.3	Chowkidar	Transferred to Bathinda	DHS	31/8/2010	DHS to fill up the post
2.4	Senior Assistant	Working on deputation at CS Office SAS Nagar.	DHS	31/8/2010	DHS to fill up the post
2.5	Bacteriologist for reporting of water samples and other testing.	Case for Bacteriologist is being sent to Govt	DHS	31/8/2010	DHS to put-up proposal urgently
3	Instruments	Purchase of instruments is required. Case has been cleared by the Purchase Committee	DHS	31/8/2010	DHS to expedite the purchase
4	Books	Books for recent guidelines and approaches for water testing are required. These can be downloaded free of cost from WHO website.	DHS	31/8/2010	DHS to take action
5	Kits for heavy metals	Procurement of kits is required to be done.	IDSP Division	31/8/2010	IDSP Division to procure the material
6	Fee for water testing	Case for increase in fee from Rs 38/- to Rs 280/- being sent to Govt for approval	DHS	31/8/2010	DHS to send case urgently
7	Regulatory Committees	State level and District level monitoring committees have already been constituted and notified for monitoring of water borne and vector borne diseases in Punjab.	DHS	31/8/2010	DHS to put-up for meeting